

Flag Studio / Mark Studio Rental Price List

Space Name	Visitor Capacity	Availability	Price	Equipment
Flag Studio	Screening: 30 persons Talk Event: 50 persons	Tue-Sun 10:00-22:00	¥2,000/h ¥10,000/day	[The following equipment is available free of charge] Chairs, projector, 150inch screen, mics, speakers, DVD player, CD player, meeting tables (15), collapsible chairs (50), partition panels (16)
Mark Studio	30 persons	Tue-Sun 10:00-20:45	¥750/h ¥5,000/day	[The following equipment is available free of charge] Chairs (20), tables (4), whiteboard

*A rental discount is available for residents of the Awaza Rise Towers. Please inquire for more details.

Regarding cancellations and time extensions

Extensions are calculated in 15min units. ¥500 every 15min will be charged for extensions in Flag Studio, and ¥200 every 15min for Mark Studio.

Cancellation fees are calculated as follows.

- 7 days before use: **no fee**
- 6-2 days before use: **50%**
- the day before/on the day: **total amount**

Rules of use for Flag Studio & Mark Studio

- Studio use will be refused if the purpose of activities is deemed to apply to any of the following criteria: (1) Any activity not in line with public order and morals (2) any religious and political activities (3) use by antisocial organizations, etc. (4) use different to that previously stated in application, or transfer of use, subleasing (5) any activities deemed by the responsible parties to be a problem within the facility or the neighboring area, including the presence of dangerous materials
- Management of personal effects during studio use is the users responsibility. We accept no responsibility for any accidents (involving injury, harm or property damage) during studio use.
- You may be asked to reimburse any costs regarding damage or dirtying to Flag Studio & Mark Studio facilities, equipment and furnishings. In addition, smoking is prohibited in both studios.

- In the presence of prohibited behavior, you will be asked to cease use of and leave the facility immediately. Payment will not be returned. Please adhere to instructions from our staff during use.
- After you have finished, please return all fixtures to their original positions, leaving the facility as you found it. In general, please take any rubbish with you.
- Please allow for preparation and pack up within your rental time. In cases such as two lectures being booked from 11:00-12:00 and 13:00-14:00 with a break between 12:00 and 13:00, you will be charged for the break time in addition (for a total of 3 hours).
- Any use of studios must be in agreement with the previously stated rules.

[A&L Management / OOO Projects]